



NYC Parks

CITY OF NEW YORK PARKS & RECREATION

CITYWIDE JOB VACANCY NOTICE: Job ID No. 700426

Office Title: Playground Associate

Civil Service Title: Playground Associate **Title Code No:** 06664 **Level:** NA

Salary: New Hire Rate: \$19.95/hour Incumbent Rate: \$22.94/hour

Number of Positions: 5 **Work Location:** Shirley Chisholm Recreation Center, Brooklyn

NYC Parks serves as the steward for over 30,000 acres of land, which includes 1,000 playgrounds, 36 recreation centers, 66 pools and 14 miles of beach. Our primary responsibility is to build and maintain clean, safe and accessible parks, and to create cultural and educational programs for New Yorkers of all ages to enjoy. The mission of Recreation is to enable all New Yorkers to lead physically active and intellectually stimulating lives through sports, fitness, outdoor adventure, technology, education, and the arts. Recreation programs include specialized exercise classes, youth sports, senior activities, summer camps and free afterschool programs. Recreation programming occurs throughout the City in NYC Parks recreation centers, parks and playgrounds.

Come join us at the new Shirley Chisholm Recreation Center! Located in East Flatbush, this center will be an almost 70,000-square-foot facility with an indoor competition pool, gymnasium, teaching kitchen, cardio and strength rooms, dance studio, media lab and programming spaces. This Recreation Center will provide the community with a wide variety of sports, fitness, arts and educational programs for all ages and abilities.

Major Responsibilities

- Under supervision, organize group or team games, tournaments, multi-game events and other formal competitive activities.
- Distribute, collect and perform minor repair and adjustments to athletic equipment and play materials.
- Ensure proper health and safety standards of playground by removing broken glass, litter or other hazardous materials.
- Inspect play areas and reports evidence of unsafe or hazardous conditions. Cordon off or remove hazardous equipment. Write work orders for repairs.
- Organize the community by attending meetings and assemble volunteers to assist in recreational programming, including teen programs, holiday events, working with mobile units, and upkeep of the playground and facilities.
- Uphold discipline and prevent disturbances within the recreational area.
- Accurately record and track memberships, enrollments, attendance and facility permits for membership office.
- Coordinate mailing lists, fliers and correspondence for the special events division.
- Collect and submit accurate data, forms, and reports to meet internal deadlines.

Qualification Requirements

1. A four year high school diploma or its educational equivalent, and either
 - a) Two summer seasons, or six months, of experience as an instructor, counselor, or coach in an organized recreational program; or
 - b) Completion of sixty credits toward a baccalaureate degree in an accredited colleges; or
2. Education and/or experience equivalent to "1" above.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required within 90 days of hiring for all other candidates.

Preferred Skills/Qualifications

1. Bachelor's in physiology, recreation or a sports related field.
2. Experience recruiting, instructing and coaching sports, including girls', women's and non-traditional sports.
3. Experience with fine arts, performing arts and decorative arts.
4. Excellent communication, organizational and customer service skills.
5. Proficiency in computer software including Microsoft Word, Excel and PowerPoint.
6. Valid New York State driver license.
7. Able to work weekends and non-traditional hours.
8. Fluency in Haitian Creole, Creole, Spanish, Korean, Mandarin/Cantonese or Polish.

How to Apply

All Applicants:

Go to cityjobs.nyc.gov and search for Job ID# 700426.

All applicants must apply via cityjobs.nyc.gov. The City is no longer using ESS to accept applications.

***Current City Employees please include your ERN and Job ID# 700426 on your cover letter and resume.**

POST DATE: 02/21/2025

POST UNTIL: 05/30/2025*

NOTE: All resumes must be received no later than the last day of the posting period. *Posting period extended to 05/30/2025. Previous applicants are still under consideration and need not reapply. References will be required upon request.

nyc.gov/parks

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TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115

For information about applying for Civil Service Exams go to: [Civil Service Exams - Department of Citywide Administrative Services \(nyc.gov\)](http://Civil Service Exams - Department of Citywide Administrative Services (nyc.gov))